



Village of Sheffield, Ohio

Karen Shawver, Fiscal Officer

4820 Detroit Road • Sheffield Village, Ohio 44035

• Phone (440) 934-1453 • Fax (440) 934-1633

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Request for Penalty Abatement

Use this form to request removal or a reduction of penalties. We'll review your request and let you know whether we accept your explanation as reasonable cause to reduce or remove the penalty charge. **No consideration will be given regarding an abatement if there are any taxes or interest outstanding.**

| | |
|--|-----------------------------------|
| Name(s) | Email: |
| Address (number, street, and room or suite no.) | |
| City or town, state, and ZIP code | |
| Name and address shown on return if different from above | Daytime telephone number |
| 1 Tax year | 2 Amount of penalty: \$ |
| 3 Type of tax or fee. Indicate the type of tax to which the penalty is related. Check all that apply: <input type="checkbox"/> Income Tax <input type="checkbox"/> Net Profit Tax <input type="checkbox"/> Withholding Tax | |
| 4 For each penalty charge, explain why you believe it should be reconsidered. Please include a detailed explanation and supporting documentation for the penalty abatement request. | |

Signature

Date

Form may be submitted in writing along with supporting documentation to my office at: 4820 Detroit Rd., Sheffield Village, Ohio 44035, or via email to: fiscalofficer@sheffieldvillage.com.